

**Waitsfield Elementary School**  
WAITSFIELD BOARD OF SCHOOL DIRECTORS Minutes  
February 17, 2014, 2014 7:00 PM  
Waitsfield Elementary School

**ATTENDEES**

**Board Members Present:** Helen Kellogg, Allison Champlin, Rob Williams  
**WES and WWSU Members:** Kaiya Korb  
**Community Members:** Deri Meier, Michelle Sullivan, Susanne Peterson.

**CALL TO ORDER**

Rob Williams called the meeting to order at 7:05pm.

**APPROVAL OF MINUTES**

Allison Champlin made a motion to approve the minutes from the January 20, 2014. Rob Williams seconded and the motion was unanimously approved.

**DISCUSSION**

**Audience and written communication:** Deri Meier inquired as the budget impact of providing music lessons to all students. Kaiya noted that group or individual lessons are offered for students grade 4-6 and 85-90% of those students participate. The lessons provide greater depth around learning to read music and master playing of an instrument. It was noted that our band programs, which support an advanced and beginner band, could not function in absence of these lessons.

Draft policies included in policy packet #4 were reviewed for feedback to the Executive Committee, who will collect all information and return amended policies to the board this spring:

- F10 Student Activities and Interscholastic Sports
- F16 Tuition Payment
- F19-R Limited English Proficiency Students
- F21-R Firearms
- F22 Student Assessment (note to amend to reference Common Core)
- F23-R Participation of Home School Students
- F24-R Hazing
- F25-R Student Attendance
- F26: The Use of Restraint and Seclusion
- F27-R: Pupil Privacy Rights. Rob requested that we hold this policy up in

reference to the concerns expressed about how data is collected and managed as part of the assessments.

- F28-R: Federal Child Nutrition Act Wellness
- F29: Student Self-Expression and Distribution of Literature

The board agreed to assign roles for the town meeting at the town meeting. Kaiya will send the draft presentation to the board for review offline. Kaiya also suggested that we merge the school report with the review of the budget. The board also discussed creative ways to ensure invitations reached all parents and community members. Deri Meier mentioned that he will make a motion for the Australian Ballot and ask that the assembly divided for a hard count on the vote. There would have to be a motion to revise the agenda and then have it voted on by the floor.

## **REPORTS**

**Financial Report:** we are projecting a fund balance of \$2,671. We hope to make a \$3,000 contribution toward the deficit present at the beginning of the year. Kaiya spoke to the food program and the fact that the actual cost of a lunch as been recalculated to \$3.75, not \$4, which reduces the amount of the school subsidy for the program. There is a team working hard to optimize the program.

**Principal Report:** The NECAP scores for the Fall of 2013 have been released. Trends look good, in particular the uptick in scores from those students who are receiving special services. Writing has been an area of focus over the last few years, and the scores reflect the small population of our school more than the overall program. Common writing prompts are now being given three times a year across each grades to help get a closer glimpse at our progress than the one time NECAP scores allow. PBIS team is collecting feedback on the impact of the WE ROCK! program so that we can optimize. Students are increasingly fluent in the expectations of the program and appreciative of the recognition given when it's followed. Increased focus on students at the lower end of proficiency (shy of needing special services) to help our system support those students and fine tune our program. A team of seven teachers is working with a consultant paid for by a grant around MTSS, our intervention system.

**WWSU Representative's report:** not present

**Superintendent's report:** not present.

## **EXECUTIVE SESSION**

Helen Kellogg made a motion to go into executive session on a matter of personnel. Rob Williams seconded and the board went into executive session at 8:17 pm. The board came out of executive session at 8:27.

**ADJOURNMENT**

The meeting was adjourned at 8:28 pm. The next meeting will be Monday March 17<sup>th</sup> at 7 pm.

Respectfully submitted,

Helen Kellogg  
Clerk and Secretary